

United States Maritime Academy
U.S.C.G. Approved License Courses
Over 4000 Captains since 1987



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United States Maritime Academy

www.usmaritime.us

CONTACT INFO

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National Maritime Center (NMC)	888-427-5662	www.uscg.mil/nmc
Seattle REC	206-220-7327	recseattle@uscg.mil
915 2nd Ave. Rm 194	Fax 206-220-7329	
Seattle, WA 98174-1067		

Class locations, schedules, costs: usmaritime.us under "Ports of Call"
All forms for License application: usmaritime.us under "Downloads"
TWIC info: universalenroll.dhs.gov Seattle: 4123 4th Ave S. / 98134 / 855-347-8371
WA Boat Registration: 360-359-4002 (form at usmaritime.us under "Downloads")
Department of Documentation 800-799-8362

MATERIAL LIST

Notebook (standard size-3 subject good)
Index cards 3 x 5
Highlighters
Red, Green, Yellow and Black markers (fine tip)
#2 pencils or mechanical (Bring a sharpener)
Reading glasses!
Something to carry all this in!

NAVIGATION TOOLS*

Dividers (2 point measuring, not pencil lead - Weems & Plath "Ultra lite")
Parallel Rules (12" minimum)
Pocket Calculator
Good eraser
Magnifying glass (lighted one useful)
Sticky Notes or Arrows (small)

*Navigation tools must be obtained by the end of the first week

ADDITIONAL COSTS:

First Aid/Cpr	\$75.00 (Available In class)
Physical	Varies (your insurance may apply)
Drug Test	Varies-generally around \$60
Endorsements	75.00 Sail or Tow -- 125.00 for both (In class)
USCG user fee	145.00 (\$100 for application evaluation, \$45 license issuance)
TWIC Card	125.00 Pre register online at: universalenroll.dhs.gov

NOTES

SEA SERVICE EXPLANATION

Time is documented by **days**. One day equals 4+ hours on the water
Time is valid on any registered or documented vessel after the age of 16

OUPV

OPERATOR OF UNINSPECTED PASSENGER VESSELS (Six Pack)

This license allows you to take 6 or less passengers on **uninspected** vessels (sail included) up to 100 Gross Tons on waters qualified -Near Coastal or Inland

- **360** days experience on Inland waters
- 90 days of which was within last 3 years (recency clause)
- To obtain a Great Lakes endorsement: 90 days service on the Great Lakes
- To obtain a Mate Near Coastal: 90 Days service on Near Coastal applicable waters
- To obtain an OUPV near coastal: 90 days on Near Coastal applicable waters

NATIONAL MASTER

National Master Licenses allow you to take an unlimited number of passengers on **inspected** vessels of **25, 50, or 100 Gross Ton** increments on waters (routes) specified - Inland or NC

- **360** Days experience on inland waters
- 90 Days within last 3 years (recency clause) on appropriate tonnage - see GRT explanation
- To obtain Great Lakes endorsement: 90 days of service on Great Lakes
- To obtain a Near Coastal Route: **720** days total of which **360** days are on NC/Ocean/GL
- To obtain Sail endorsement: minimum of 180 days on sailing vessel
360 days for Master Near Coastal

GRT Tonnage Calculations

You will be issued a Masters License for **25, 50 or 100** Gross Tons. To determine what you are eligible for, you will first need to calculate the vessels Gross Tons, then apply time using the table below. Gross Tonnage forms may be downloaded from our web site. Documented vessels list their Gross Tonnage and that value must be used.

The following table is an explanation of service requirements for a Master License.

MASTER INLAND (*total 360 days on Inland waters*)

- 100 GRT - 90 days on vessels 51 GRT or above **or** 180 days on vessels 34 GRT or above
- 50 GRT - 90 days on vessels 25 GRT or above **or** 180 days on vessels 17 GRT or above
- 25 GRT - If mariner does not meet tonnage for 50 GRT then a 25 GRT will be issued

MASTER NEAR COASTAL (*total 720 days with 360 days on NC, Oceans or Great Lakes*)

- 100 GRT - 180 days on vessels 51 GRT or above **or** 360 days on vessels 34 GRT or above
- 50 GRT - 180 days on vessels 26 GRT or above **or** 360 days on vessels 17 GRT or above
- 25 GRT - If mariner does not meet tonnage for 50 GRT then a 25 GRT will be issued

TONNAGE UPGRADES (*Increase in scope*)

Tonnage upgrades will be issued using the above criteria, however:

- Applicant may use time accumulated and submitted for original issuance
- 50 to 100 Master Inland or Near Coastal, 90 days since issuance on any size vessel!

INLAND TO NEAR COASTAL UPGRADE (*Raise of grade*)

- Time on NC waters as discussed above apply although applicant may need additional examination or completion of approved class for raising grade from Inland to Near Coastal. It is advisable to initially apply for a Mate Near Coastal (90 days NC) to avoid further testing.

U.S. Coast Guard

SMALL VESSEL SEA SERVICE FORM (OPTIONAL CG-719S)

For Service on Vessels of Less Than 200 Gross Register Tons Only

Section I: Applicant Information (Note: Complete One Form Per Vessel)

Name Last	First	Middle	Reference Number (if applicable)	Social Security Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Vessel Name	Official number(s) listed on the registration, certificate, or document
<input type="text"/>	<input type="text"/>

Vessel Gross Tons	Length Feet	Inches	Width (if known) Feet	Inches	Depth (if known) Feet	Inches
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Propulsion (Motor/Steam/Gas Turbine/Sail/Aux Sail)	Served As (Master/Mate/Operator/Deckhand/Engine etc.)
<input type="text"/>	<input type="text"/>

Name of Body or Bodies of Water Upon Which Vessel was Underway (Geographic Locations)
<input type="text"/>

Section II: Record of Underway Service

In the block under the appropriate month, write in the number of days you served for that year (you can show more than one year)

January		February		March		April	
Year	Days	Year	Days	Year	Days	Year	Days
May		June		July		August	
Year	Days	Year	Days	Year	Days	Year	Days
September		October		November		December	
Year	Days	Year	Days	Year	Days	Year	Days

Total number of days served on this vessel:	<input type="text"/>	Number of days served on Great Lakes:	<input type="text"/>
Average hours underway (per day)?	<input type="text"/>	Number of days served on waters shoreward of the boundary line as defined in 46 CFR Part 7:	<input type="text"/>
Average distance offshore:	<input type="text"/>	Number of days served on waters seaward of the boundary line as defined in 46 CFR Part 7:	<input type="text"/>

SMALL VESSEL SEA SERVICE FORM (OPTIONAL CG-719S)

Section III: Signature and Verification - Applicant Read Before Signing!

- Owners of vessels may attest to their own experience and provide proof of ownership per 46 CFR 10.232.
- Those who do not own their own vessel must obtain letters or other evidence from licensed personnel or the owners of the vessels listed per 46 CFR 10.232.

I certify that I have served on the above vessel as stated. I am making this statement in order that I, the applicant, may obtain a credential to operate a vessel under the provisions of Title 46 CFR, as applicable. I understand that if I make any false or fraudulent statement in this certification of service, I may be subject to a fine or imprisonment of up to five (5) years or both (18 U.S.C. 1001).

Signature of Applicant

Date (MM/DD/YYYY)

X _____

Owner, Operator or Master Read Before Signing! I certify that the above individual has served on the above vessel as stated. I am making this statement in order that the applicant may obtain a credential to operate a vessel under the provisions of Title 46 CFR, as applicable. I understand that if I make any false or fraudulent statement in this certification of service, I may be subject to a fine or imprisonment of up to five (5) years or both (18 U.S.C. 1001).

Signature and Title of Person Attesting to Experience

Date (MM/DD/YYYY)

X _____

Owner's, Operator's, or Master's Name

Owner's, Operator's, or Master's address and phone number

Last

First

Middle

Street Address

Email Address (Optional)

City

State

Zip Code

Phone

PRIVACY NOTICE

Authority: 14 U.S.C. 632; 46 U.S.C. 2103, 7101, 7302, 7502, 46 C.F.R. 10.301

Purpose: The information is collected by the Coast Guard to determine whether an applicant meets the regulatory standards for issuance of a U.S. Merchant Mariner Credential (MMC). The Coast Guard evaluates an applicant's qualifications to determine compliance with the national and international requirements for issuance of the MMC, any endorsement within the MMC, and medical certificate.

Routine Uses: The information is used by authorized Coast Guard personnel who have a need for the record to determine whether an applicant is a safe and suitable person and qualifies for the MMC, any endorsement within the MMC, and medical certificate. In addition, the Coast Guard uses this information to maintain and update records of merchant mariner documentation transactions. The information will not be shared outside of DHS except in accordance with the provisions of DHS/USCG-030 Merchant Seamen's Records System of Records, 74 FR 30308 (June 25, 2009).

Disclosure: Furnishing this information (including your SSN) is voluntary; however, failure to furnish the requested information may result in the non-issuance of the MMC, any endorsement within the MMC, and medical certificate.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The United States Coast Guard estimates that the average burden for this report is 15 minutes. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Chief, Office of Merchant Mariner Credentialing, 2703 Martin Luther King, Jr. Ave, S.E., STOP 7509, Washington, D.C., 20593-7509 or Office of Management and Budget, Paperwork Reduction Project (1625-0040), Washington, DC 20503.

The Small Vessel Sea Service Form (CG-719S)

The sample shown is available on our web site (Downloads). It is used only for vessels less than 200 GRT. Time on larger vessels must be submitted by a letter with all the pertinent information the form requires. Vessels greater than 300 GRT will be considered only upon review. Use only 1 vessel per form. Multiple forms may be used for the same vessel on which you have more than 5 years of sea time.

Physicals:

The Application for Medical Certificate (CG 719K) is available on the website (Downloads). USMA provides qualified practitioners to administer this physical if you are in the Northwest area. If you prefer to use your own physician, be sure they fill in this form carefully and completely!

Drug Test:

Applicants must be in a random program or take a **5 panel DOT test by a SAMSHA approved lab** within 6 months of application date. Download the Periodic Drug Testing Form (CG-719P) from website (Downloads) and take it to the testing facility. Results need to be scanned as a .pdf and submitted within your application file. For Northwest students, USMA has successfully used American Diagnostics / 650 South Orcas St. / Seattle / 98108. 206-762-4456 or North Star Clinic in Port Townsend at 360-344-8146.

Application Check List

Use this check list to assure that all your ducks are in a row! All CG forms are available on the website under "Downloads". It will link you to the NMC website - scroll down for the appropriate form. Once assembled, you will need to scan all the documents as .pdf files. Note: they will not accept smartphone photo unless they are converted to a .pdf format. These will be emailed to your nearest REC which can be found on the NMC website. Emails must not exceed 35 mb which should accommodate your entire package. The subject line should have your name, SS # (last 4 digits). Your Application Form (CG-719B page 4, Section IV) must be notarized (oath) in person and signed / dated before scanning. This can be done by any Notary Public. Save hard copies of everything for future reference!

- USMA Certificate of Training (We will send you a .pdf that is ready to go)
- Application for Merchant Mariner Credential (CG-719B). Oath must be notarized.
- Small Vessel Sea Service Form(s) (CG-719S) or a Letter for vessels larger than 200 GRT
- Application for Medical Certificate (CG-719K). Physical is good for 12 months.
- Periodic Drug Testing Form (CG-719P) 5 panel DOT test by a SAMSHA approved lab. Test is good 6 months.
- Proof of Citizenship - Birth Certificate, Baptismal certificate or current U.S. Passport
- First Aid / CPR card by approved facility within the past year
- TWIC card or receipt of registration
- User Fees \$145 (evaluation and issuance) Use Pay.gov "Pay a Merchant Mariner User Fee" Save confirmation and submit with files.